

**MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC ART COMMISSION  
OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 24<sup>th</sup> DAY OF JULY 2019 6:34 P.M.  
CITY COUNCIL CHAMBERS  
1414 MISSION STREET**

<b>1. ROLL CALL</b>	The regular meeting of the Public Art Commission (Commission) was convened at 6:34 P.M. Commissioners present: Burke, Huynh, Kuramitsu Sawyer, and Wong; Commissioner absent: none; Council Liaison: Mayor Khubesian; and Staff present: Manager of Long Range Planning and Economic Development (Manager) Lin.
<b>2. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)</b>	None.
<b>3. APPROVAL OF THE MINUTES</b>	The June 26, 2019, regular meeting minutes were approved as amended (5 ayes, 0 noes, 0 absent).
<b>4. COMMISSIONER COMMENTS</b>	Chair Sawyer welcomed Commissioner Kuramitsu to the Commission. Commissioner Kuramitsu introduced herself.
<b>5. COUNCIL LIAISON COMMENTS</b>	Major Khubesian shared that the Fiscal Year 2019-2020 budget was approved, the Council approved to place a sales tax measure on the ballot in November, labor negotiations have been completed and the City would be moving to a 4/10 schedule with City Hall hours being expanded to 6:00 PM and closed on every Friday.
<b>6. STAFF COMMENTS</b>	None.
<b>7. DISCUSSION ITEMS</b>	
<b>A. Civic Center Art Gallery Request for Proposals</b>	Manager Lin presented a staff report recommending the creation of a Public Art Commission Ad Hoc Committee to participate in the review of applications for the Civic Center Art Gallery Request for Proposals to select a curator. Commissioner Burke stated that the process should be more transparent and that the purview of the Commission includes all elements of the gallery, including the selection of the curator. Manager Lin clarified that any project developed using Public Art Funds would be under the purview of the Commission and the selection of a curator for the Civic Center Art Gallery is a staff function under the direction of the City Manager. Mayor Khubesian shared that the Council often uses ad hoc committees to help move things along faster. The Commission discussed whether the selection of a curator would fall under its purview. Commissioner Burke made a motion to request that all applications be brought to the Commission for review and final approval (5 ayes, 0 noes, 0 absent).

<b>B. Artists/Organizations/ Events/Programs - Inventory</b>	Manager Lin presented a draft Arts Resource inventory framework to the Commission. The purpose of the inventory is to develop an understanding of the existing resources in the City and potential gaps to provide more informed decisions. The Commission made a motion to approve the proposed inventory (5 ayes, 0 noes, 0 absent). The Commission reiterated the need to develop a policy on the accession and deaccession of artwork.
<b>8. ADJOURNMENT</b>	By consensus, the Commission adjourned the meeting at 7:57 P.M.

Approved By:

Jaz Sawyer  
Chair

